

Wybunbury Delves Primary School

PTA AGM Minutes

Thursday 13th October 2022

4:00pm School Hall

IN ATTENDANCE

Sarah Mellor

Jenny Sykes

Carla Abbott

Katie Buckingham

Mrs Chesters

Lindsey Kelly

Sophie Castelain-Mazingarbe

Becky Tong

Claire Barnett

Shellen Woolfenden

APPOLOGIES RECIEVED

None

INTRODUCTION OF THOES PRESENT

Everyone received a warm welcome.

APPROVAL OF MINUTES

Minutes from 2021 AGM read and agreed to. Signed off.

AGENDA TOPICS

1) Head Teacher Report

(see attachment)

2) Chair Report

(see attachment)

3) Treasurer Report for academic year 2021-2022

(see attachment)

4) Election of Committee members for academic year 2022 - 2023

Chair - Sarah Mellor

Vice-Chair - Katie Buckingham

Treasurer - Jenny Sykes

Secretary - Claire Barnett

Discussion of a new position to help with gathering feedback from events.

New position created:

Parent Reflection Officer (new position) - Lindsey Kelly

5) Signatories for Association Bank Account

Jenny Sykes and Sarah Mellor - current. Short discussion about a different bank account where bank transfers would be possible. Jenny noted that these accounts are not free and have a monthly charge.

6) Donations and Fundraising goals for academic year 2022-2023

Amphitheater - construction should be completed within the week.

Mrs Chesters has spoken with her accounts team and the PTA is granted permission to pay in 2 instalments.

The first installment will be today (13/11/2022)

Sensory Shed - Shed is built and electric is installed.

Mrs Chesters is checking with Mrs Welch about interior decoration. Jenny has anticipated £500 for internal fixtures.

Other Goals - Mrs Chesters is going to talk to all the teachers and discuss what they would like to see. Possibly help with class trips and coach fees, including a Christmas pantomime and young voices.

7) Initial Events Calendar

Bake Sale - Confirmed for 20/10/2022.

Donations to be brought in in the morning. Jenny, Claire and Katie available to help.

Fireworks - Confirmed for 3/11/2022.

Ideas discussed: Hole in one golf, needle in a haystack, popcorn machine, hotdogs, sweet crepes, generator, lights, use of school hall and kitchen.

Another meeting scheduled for 18/10/2022 to finalise and confirm all plans.

Christmas - Santa visit and discos to be confirmed.

Christmas - Cauliflower Cards and Tea Towels confirmed to go ahead.

Ideas - Easter Bunny Hop around the daily mile track with decorate your own easter bonnet competition.

Saturday morning Wybunbury litter pick. Chocolate Bingo.

8) A.O.B

Car boot sale - discussed for the spring term. Nothing confirmed as yet.

Tuck Shop - Mrs Chesters mentioned that people had been asking about it. Details to be confirmed at next PTA meeting.

Termly Newsletter - Claire tasked with writing a newsletter for parents once each term to inform on upcoming events, fund raising efforts and details.

Young Voices - Mrs Chesters confirmed years 4 and 5 will be attending this year. All members present, agreed the PTA could help with the cost of the coach again.

9) Future Meeting Dates

Normal PTA meetings to generally be held on 3rd Wednesday of every month.

Tuesday 18th October - Video call - 7:00pm - Finalisation of Fireworks details.

Wednesday 16th November - Boars Head - 7:00pm.

AGM MEETING ADJOURNED 6:10pm