

DDA PHYSICAL AUDIT REPORT

on

WYNBUNBURY DELVES CE PRIMARY SCHOOL

Bridge St
Wynbunbury
Nantwich
CW5 7NE



prepared for

THE BOARD OF GOVERNORS

Wynbunbury Delves CE Primary School
Bridge St
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1.0 INTRODUCTION

1.1 Overview

The aim of this report is to aid the Head teacher and School Board of Governors to plan adaptation work to improve the overall accessibility of Wybunbury Delves C of E Primary School and help in the development of the School's Accessibility Strategy.

In the short term, the aim should be to ensure that all areas visited by the public are made as accessible as possible. In the long term, through on-going maintenance, e.g. painting, renewal/ provision of signs, and general refurbishment, an inclusive environment should be created.

This report should be read in conjunction with the school's DDA audit report dated 09 October 2003.

1.2 Recommendations

A regular review of staff, pupils and visitors is recommended to establish their special needs and issues they are having with access to the school buildings and facilities. This will give a clear indication if the current situation is being managed and where emphasis should be given on expenditure.

There are a number of pupils with complex medical, Autism Spectrum Condition (ASC) and Down syndrome (DNS), all typically associated with physical impairments, and mild to moderate intellectual disability requiring adjustments to the physical environment.

Early assessment of new attendees is required to plan ahead for access. The school being open for the public presents issues as ambulant needs may be accommodated in part, but mobility impairment needs would be discriminated against.

2.0 REVIEW

2.1 Visitor Access

The attached plan, shows are currently visited by the public, that is parents and visitors.

A full audit of the temporary portacabin referred to in the November 2012 Report not been carried out. All gates except the one adjacent to the car park are locked during school hours resulting in visitors entering by gate and stepped entrance only.

Following previous discussions with the Head teacher, Carolyn Casserley and Bursar, Kate Hughes it was agreed that due to the topography of the site an accessible zone could be created only via a new level access to the main entrance. The topography of the site (sloping left to right when facing the building) lends itself to an economical solution with minor internal changes. Furthermore, by considering how visitors arrive at the school, e.g. by car, public transport or on foot, we can ensure that suitable arrangements are made to ensure all areas of the school are accessible.

The main building entrance is remote from the existing visitor car park. This results in an excessive travel distance for visitors with no resting places and no cover. At present there is no suitable level access for visitors and inside the building there is no accessible WC which is unacceptable as facilities are difficult should a visitor with special needs arrive. Should the recommendations be implemented, and the main entrance altered, a new level access, reception and accessible WC facilities will be provided.

It is proposed that the following areas are upgraded to provide suitable access to the service provided in each:

- Car Park
- Principal entrance
- Reception
- W.C . for visitors

This arrangement would suggest that any meetings, including Governors meetings, held during school hours would have to take place within the Head teacher's office. Access to these areas are restricted from the reception or via side hall entrances. Other venues may need to be rethought and managed.

2.0 REVIEW

2.1 Visitor Access (cont'd)

When it is proposed that meetings will be held in the classrooms, e.g. for parent evenings, suitable seating will have to be provided and the layout of the furniture designed to create an accessible meeting room. Consideration should also be given to the management and distribution of a portable hearing enhancement system. No further development has occurred in this area since November 2012.

How the school is managed and how access arrangements are advertised on a day-to-day basis will complement the physical improvements proposed, e.g. training staff in disability awareness, welcoming visitors by taking them to the Head teacher's office, or bringing staff to the visitor, advertising access arrangements in correspondence to parents, etc.

The physical improvements and management issues should complement the school's Development Plan.

At present there are staff employed with known impairments, such as hearing impairment and arthritis creating mobility issues.

This is adequately managed at present but needs regular feedback from staff and management to confirm when matters are becoming more difficult resulting in adaptations, to, the working environment for that individual.

2.2 Public Access

Pupils are allocated one room (area) for each academic year resulting in them moving throughout the school in their academic experience. Alterations should be carried out as necessary to suit any individual pupil requirements. However, there are a number of shared activity rooms (areas), e.g. group area, IT suite, etc, where a pupil would be expected to go to join in a particular activity.

There are several pupils in the Nursery has mobility issues at present which is currently reviewed. Some days are worse than others and this needs careful monitoring to ensure all physical barriers are removed, where possible, and independent access to classrooms and shared activity areas is made available.

The hall is used by a breakfast club and after school club with managed access into the building and restricted access until the main school opens/closes.

Stepped access remains to the hall no matter what route is adopted.

2.3 Site Access

It was generally noticed that steps encountered around the site to the school both into classrooms and mobile have varying height stepped access which can create and increase trip hazards. Ramps to the mobile are not acceptable from the macadam level without an extended walk which can be seen as discriminatory.

Internally there are pinch points which would create some transitional issues to mobility impaired individuals and this may require some rationalisation of the internal use of corridors and connecting areas to classrooms.

2.4 Visual Access

No improvements have been made to way finding and that are many examples where pupils or staff with visual impairments would be at a disadvantage in accessing areas and facilities to the school. This needs to be carefully monitor for new and existing staff, pupils and visitors.

3.0 BUDGET COST FOR FABRIC ALTERATIONS

This schedule should be reviewed regularly in line with the changing use of the school and pupil requirements. Costs have been adjusted from those indicated in November 2012 report due to inflation and rises in material and labour costs.

It is recommended that records be kept when improvements are carried out to demonstrate how the accessibility of the school is improving.

The guideline estimates of cost given below are given to provide an indication of the likely cost of the recommended improvements; professional fees, contingencies and preliminaries have been excluded. Detailed estimates will be provided when feasibility/design work is carried out.




Category of Work	Report ref.	Est. cost
Approach	Alter and extend existing footpath from car park and Wybunbury Road to provide new footpath from site entrance to main entrance minimum 1800mm wide.	£8,000
Car parking	Provide improvements to visitor car park by providing new accessible bay.	£1,500
External Ramp	Provide new ramp and accompanying steps to main entrance.	£13,500
Entrances	Provide new main entrance lobby space to accompany new ramp and internal alterations.	£12,000
	Provide signage to main entrance and door entry system.	£1,000
Reception area	Alter layout to reception to provide office space and secure reception area for visitors including improvements to reception seating, wayfinding signage and reception counter.	£9,000
Internal corridor	Install new internal corridor to provide level access from new main entrance to 'upper' section of school (see plan).	£6,000
Internal doors	Install new doors to corridor and reception.	£2,500
Accessible WC	Construct new accessible WC in revised reception area layout.	£4,000
	Convert existing cloak room to an accessible WC in 'upper' part of school.	£4,000
Surface finishes	Provide colour contrast to new façade and internal fixtures and fittings.	£3,000
Signage and wayfinding	Improve signage to visitor car park by providing new wayfinding signage.	£750
	Provide new wayfinding information to visitor areas.	£450
Lighting	Upgrade lighting to main reception area during remodelling as existing lighting levels too low (less than 100 lux in places).	£2,000
Acoustics	Provide fixed hearing enhancement systems to reception, Head teacher's office and Hall.	£5,000
Means of escape	Provide management strategy for a level, secondary means of escape from hall using adjacent level egress routes.	£0
Total Proposed Works		£72,700

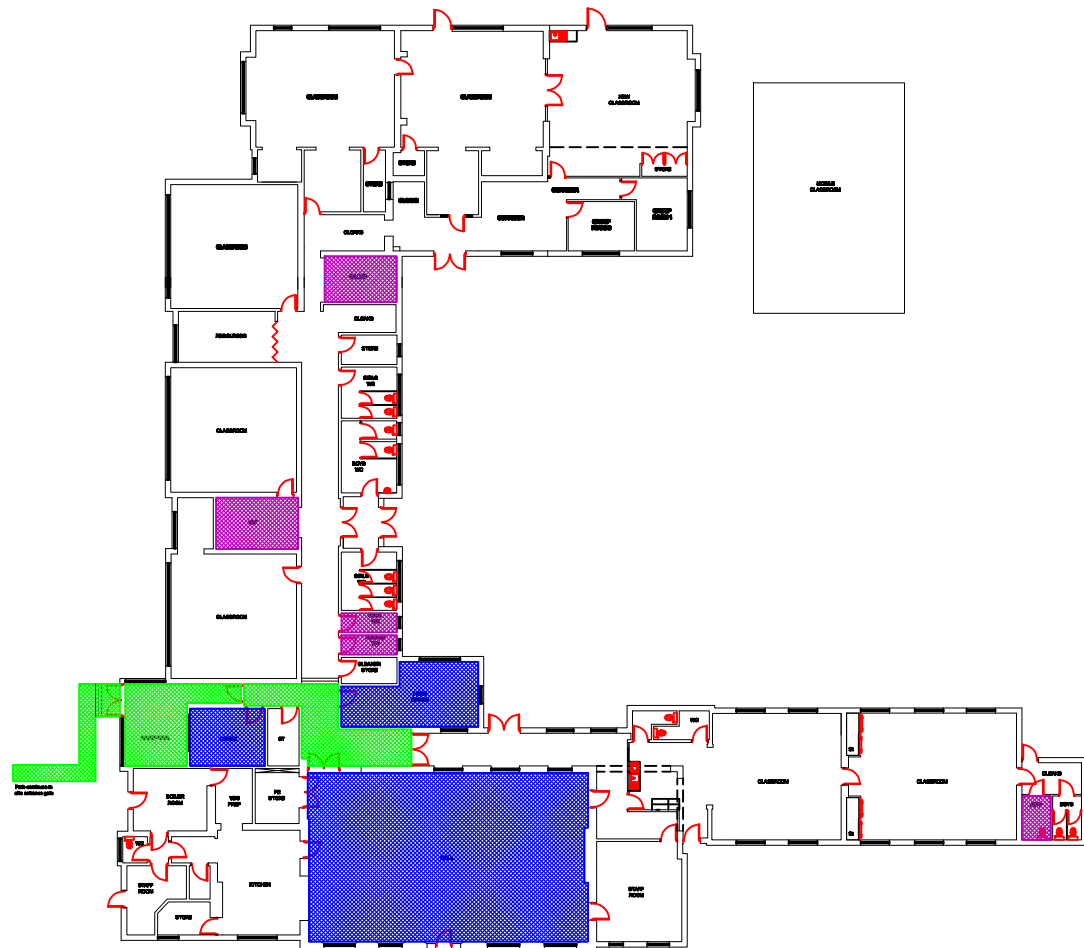
4.0 BUDGET COSTS FOR MANAGEMENT ITEMS

Category of Work	Report ref.	Est. cost
Approach	Liaise with Local Highways Department for new location sign to highway (revised cost).	£0
	Liaise with Local Highways Department for new dropped kerbs to school approach.	£0
External steps	No level access to main entrance therefore suitable level access strategy/policy required until alterations can be implemented.	£0
Corridors	No level access between corridors therefore suitable level access strategy/policy required until alterations can be implemented.	£0
Acoustics	Supply portable hearing enhancement system to be used throughout school until fixed installations can be implemented.	£500
Means of escape	Provide suitable evacuation procedures during school hours and out of hours as the existing fire alarm system has no visual indicators. It is important that all existing staff, any new staff and other service providers using the building are made aware of the procedures.	£0
Building Management	Management items require monitoring as circumstances, pupil, staff and visitor requirements may change in the future requiring further review.	
	<i>Total Management Items</i>	£500

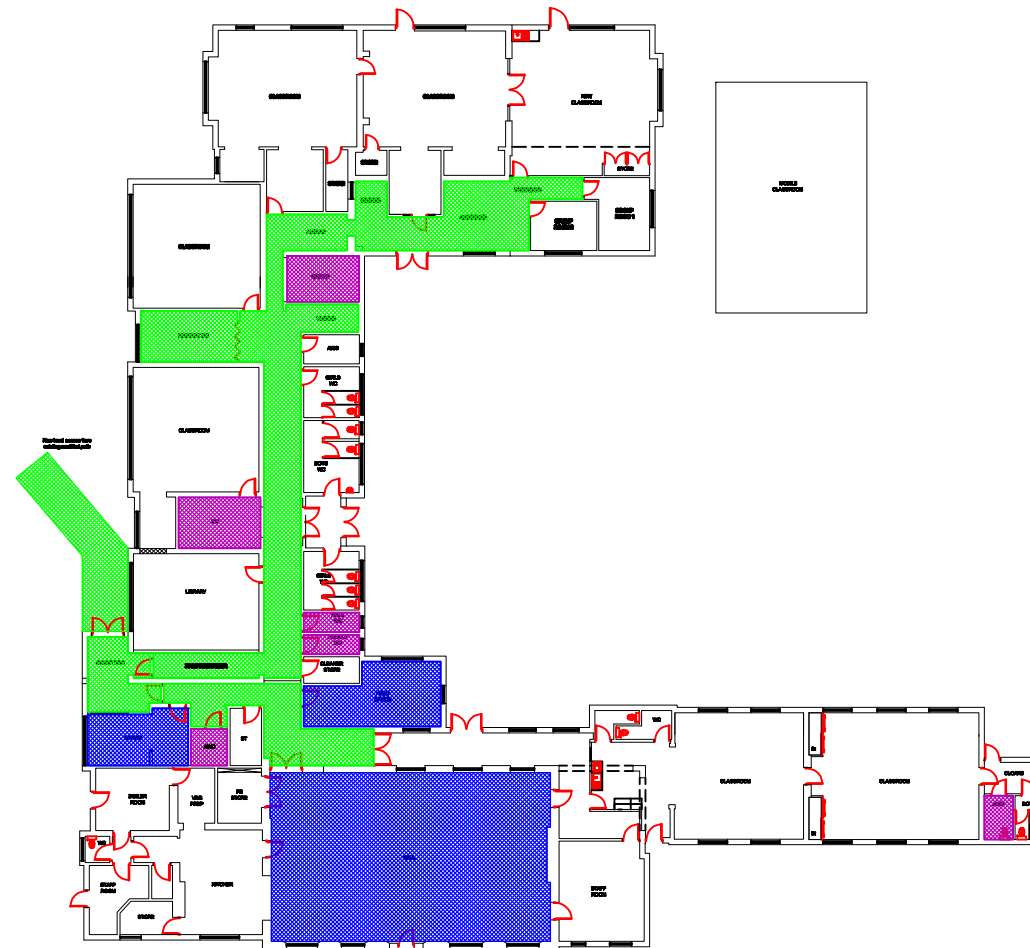
APPENDIX A

Layout Reference Drawing

-  Accessible zone
-  Visitor Access Routes
-  Shared Activity & WC's



SCHOOL PLAN
SCALE 1:200



SCHOOL PLAN
SCALE 1:200

DISCUSSION ONLY

Revisions/Comments	Date
Client The Board of Governors Wyburnby Dalves CE Primary School	Date Nov 12 Drawn MJ
Project title Access Audit Review	Approved MJ Scale 1:200 @ AS
Drawing title Creating an Accessible Zone	Job No. X000-01 Desg. No. D01