

Spring Term 2020 Committee Meeting
Tuesday 28th January 2020 – HT Office 3pm

Resources Committee

Committee Focus: Finance / Personnel / Premises

Committee Member	Committee Role	Present / Apologies	Other Persons Present	
			Name	Role
Neil Arnott		present		
Kate Hughes		present		
Lisa Taylor		present		
Rachel Brodin		present		
Helen Hunter		apologies		
Kathryn Chesters	Head Teacher	present		

PART ONE – NON-CONFIDENTIAL BUSINESS

	Item		Discussion	Action
1	APOLOGIES & ADDITIONAL AOB ITEMS			
2	CONFLICTS OF INTEREST	Governors are given the opportunity to declare any potential pecuniary interest or conflict of interest between an individual and the board of governors as a whole in connection with the business to be discussed during the meeting.	None declared	
3	PART ONE MINUTES AND MATTERS ARISING:	<p>Minutes from Autumn 19 shared</p> <p>Matters Arising:</p> <ul style="list-style-type: none"> KC/Maxine to go through scenarios in budget meeting 23.1.20 Fort Lewis plus other outside woodwork needs painting next year. Schedule for summer term Telephones: KH – give notice at appropriate time to BT. – telephone system changed over Dec19 KC/KH advertise and appoint new Preschool Keyworker – appointed from 20.1.20 H&S Audit: KH to contact DBE, book audit and prepare. – took place on 20.1.20 Mobile: Door and ramp replacement – quote agreed, work to be scheduled in the coming weeks KC Level 3 Safeguarding course to book – attended Toxic Trio on 20.1.20 	<p>KH to achieve 'best value' Significant saving to be made with new telephone system/contract</p> <p>Increased quote received due to requirement for replacement door.</p>	<p>KH / DBE SERVICES</p> <p>KH to agree quote and book in</p>
4	FINANCIAL MATTERS	<p>2018-19 Full financial year – y/e agreed audited accounts.</p> <p>Audit for CDAT schools went well, auditors happy with our finance procedures. No issues highlighted. The 2017/18 c/f following academisation allowed for the extension to the parental car park, completed in 2019-20. No plans to spend c/f at present as with current drop in pupil numbers may be required as a buffer.</p> <p>Budget Summary given for the year, KH explained reasons for increases to income/expenditure such as Erasmus Grant, Teachers Pay Grant and Pension Grant, increased SEN TA provision and increase in income for extended services.</p> <p>2019-20 Budget. Maxine Green, Finance Manager at CDAT currently produces month end packs. Paperwork produced for governors to the last month end figures. .</p>	<p>Governors discussed the carry forward following car park extension.</p> <p>Discussed 'Best Value' savings we can make as govts. – Grounds Maintenance £1k by changing suppliers. Telephones.</p>	

		MG/KC/KH met for 2019-20 budget monitoring as at end Nov 20, documents shared with governors. Adjustments made where applicable. Should be small in year surplus after adjustments made. Pupil numbers should stay constant for Sept 20 as full reception class expected. 31 Year 6 leavers. Pupil Premium funding will increase as more children qualifying for Free School Meals. SEN budget discussed.	Support staff pensions reductions will create a saving. Reduced Hi Impact contract for Curriculum contract. (Apr-Apr contract so not showing all this financial yr) Gov discussed Caretaking/Cleaning costs v CrystalClean – concluded costs work out even taking on-costs into account and continuity of cover good in case of absence.																																																																																											
	EXTENDED SERVICES FINANCE	Preschool and OOSC <ul style="list-style-type: none"> End of Year accounts 2018-19 OOSC: profit shared with Govs Preschool: profit shared with Govs <ul style="list-style-type: none"> Note some costs are not passed on to this services e.g. utilities; maintenance; cleaning etc. Preschool profit needs to ring-fenced for affording staff once when we have low numbers. 	Governors discussed accounts for extended schools as this was the first time we had been able to see a full year's accounts. Agreed figures are positive and govts thank the Extended Services staff for their hard work in making both of these ventures successful last year.	Ask MG to annotate budget																																																																																										
5	HEALTH AND SAFETY	The annual audit took place on 20 th January – this time with DBE services and Helena from CDAT was present. We are awaiting the report but Helena said <i>'the H&S meeting appeared to go very well - James and I were very impressed with H&S records and functions'</i> Thank you to Kate and Ange who co-ordinate all the paperwork and procedures in school and co-ordinate with Crystal Clean. Thank you to Louisa (Crystal Clean Caretaker) for her help in preparing for the audit.	COSHH risk assessments needed, not just the data sheets. Invacuation training required New RA training to be undertaken Boiler house roof to be checked for asbestos/repaired.	KH to ask CrystalClean KC/KH CDAT course KH&Staff KH to contact Lancaster Maloney for advice																																																																																										
6	MAINTENANCE AND REPAIRS UPDATE AND BUILDING DEVELOPMENT	The mobile door and ramp are currently being scheduled for repair, plus wooden steps to be built at entrance to field to cover the muddy ground. Quotes obtained and discussed. Some lighting work needs completing around school, outside and inside – emergency lighting. A couple of plumbing jobs are being quoted for. Caretaker tap and kitchen loo. Roof in boiler house needs repairing following H&S audit.	Costs discussed with governors and agreed.	KH to agree quotes for all Louisa J /CrystalClean																																																																																										
7	STAFFING STRUCTURE UPDATE	<table border="1"> <tr> <th colspan="6">Senior Leadership Team 19-20</th> </tr> <tr> <td>Head Teacher</td> <td colspan="2">Mrs Chesters</td> <td>Senior Teacher</td> <td colspan="2">Miss McCurrie</td> </tr> <tr> <td>DSL</td> <td>Miss McCurrie</td> <td>SENDco</td> <td>Miss Welch</td> <td>SBM</td> <td>Mrs Hughes</td> </tr> <tr> <td>Early Years</td> <td>Mrs Taylor</td> <td>Lower School</td> <td>Miss McCurrie</td> <td>Upper School</td> <td>Mrs Burns</td> </tr> <tr> <td>Preschool Supervisor</td> <td colspan="2">Tara Gregory</td> <td>OOSC Manager</td> <td colspan="2">Clare Cliffe</td> </tr> <tr> <th colspan="6">Teaching Staffing Structure 19-20</th> </tr> <tr> <td></td> <td>Teacher</td> <td colspan="4">Teaching Assistant</td> </tr> <tr> <td>Preschool</td> <td colspan="5">Tara Gregory (Supervisor) Libby Isaac (Deputy Supervisor) Ashleigh Barrow (Keyworker)</td> </tr> <tr> <td>Reception</td> <td>Mrs L Taylor</td> <td colspan="4">Miss A Taylor</td> </tr> <tr> <td>Year 1</td> <td>Miss Haynes</td> <td colspan="4">Mrs J Van-Russelt</td> </tr> <tr> <td>Year 2</td> <td>Miss N McCurrie</td> <td colspan="4">Mrs J Parker</td> </tr> <tr> <td>Year 3</td> <td>Mr M Dale</td> <td colspan="4">Miss N Holland</td> </tr> <tr> <td>Year 4</td> <td>Miss A Welch</td> <td colspan="4"></td> </tr> <tr> <td>Year 5</td> <td>Miss L Pennance</td> <td colspan="4">Mrs S Whittingham</td> </tr> <tr> <td>Year 6</td> <td>Mrs J Burns</td> <td colspan="4"></td> </tr> </table>	Senior Leadership Team 19-20						Head Teacher	Mrs Chesters		Senior Teacher	Miss McCurrie		DSL	Miss McCurrie	SENDco	Miss Welch	SBM	Mrs Hughes	Early Years	Mrs Taylor	Lower School	Miss McCurrie	Upper School	Mrs Burns	Preschool Supervisor	Tara Gregory		OOSC Manager	Clare Cliffe		Teaching Staffing Structure 19-20							Teacher	Teaching Assistant				Preschool	Tara Gregory (Supervisor) Libby Isaac (Deputy Supervisor) Ashleigh Barrow (Keyworker)					Reception	Mrs L Taylor	Miss A Taylor				Year 1	Miss Haynes	Mrs J Van-Russelt				Year 2	Miss N McCurrie	Mrs J Parker				Year 3	Mr M Dale	Miss N Holland				Year 4	Miss A Welch					Year 5	Miss L Pennance	Mrs S Whittingham				Year 6	Mrs J Burns						
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		Mrs S Samms (1:1 – 3days); Mrs L Cross (1:1 – 2days); Miss S Collings(1:1)		
	Support Staffing Structure 18-19			
	Lead Staff	Staff		
	Admin	Mrs K Hughes (SBM)	Mrs A Lawlor; Miss J Beresford	
	Premises	<i>Crystal Clean</i>	Mrs G Vickers; Staff from Crystal Clean	
	OOSC	Mrs C Cliffe	Mrs J Seville; Miss Taylor; Mrs L Isaac; Mrs D Moulson	
	Midday	Mrs C Cliffe; Mrs K Williams; Mrs E Masser; Mrs G Vickers; Mrs J Seville; Miss D Moulson		
	PPA	Mrs C Swan; Mrs L Jenkins		
	Supply	Mrs M Pilato; Miss N Lake; Mrs L Jenkins, SIMPLY Education supply agency @ £165 per day for teachers.		
	<p>Staff Changes since previous meeting:</p> <ul style="list-style-type: none"> • Ms Ashleigh Barrow has been appointed as Preschool Key Worker as of 20/1/20 • Mrs Vanessa Tomkinson has been appointed as a midday 5 days a week from half term. • Following Eileen Masser’s retirement at October half term, her cleaning hours have been picked up by Crystal Clean • Mrs G Vickers – from 1.12.19 working term time only as Cleaner 38 weeks pa • Ms D Moulson contract for OOSC increased from 1.75 hrs to 7.75 hrs pw from 7.1.20 			
9	STAFF TRAINING / CPD	<ul style="list-style-type: none"> • 4 Nov Talk for Writing training – NM LP • 5 Nov Maths Hub Meeting – JB • 6 Nov Understanding Christianity Course – LT • 8 Nov RWI Day2 Training – NM AT • 11/12 Nov Paediatric First Aid – JS • 13 Nov Christian Leadership School Visit – KC • 18 Nov English Hub training – NM • 18 Nov Christian Leadership Course – KC • 3 Dec Safeguarding Course – KC • 4 Dec English Hub Training – NM • 13 Dec CDAT Science Lead Training – LP • 6 Jan CDAT Inset Day – Christian Foundations – All teachers • 16 Jan Christian Leadership Course – KC • 16 Jan CDAT SEND course – AW • 20 Jan CDAT Science training – JB • 20 Jan Safeguarding L3 Toxic Trio – KC • 5 Feb RE Cluster Meeting – LT • 6 Feb CDAT Governor Ofsted briefing – KH and Lisa Taylor • 7 Feb SENco CE Conference • 10 Feb EY Moderation Meeting – LT • 11 Feb Cdat Heads meeting – KC • 14 Feb basic Awareness Safeguarding and Manual handling – All staff INSET • 25 Feb Maths Hub Meet – JB • 26 Feb Managing Capability and Absence – KC • 4 Mar Christian Leadership Course – KC • 6 Mar CDAT Science training – MD • 9 Mar CDAT TA Training – SW • 11 Mar Maths Hub Shanghi Lesson – NM LH • 12 Mar Early Excellence CDAT training – LT 		

		<ul style="list-style-type: none"> • 13 Mar CDAT TA Training – SW • 17/18 Mar First Aider Full course – KH • 24 Mar Writing Moderation Y6 – JB • 27 Mar Understanding Christianity Course Day 2 – LT • 30 Mar CDAT Science Training - NM 		
10	ADMISSIONS	<p>In Year Applications Two families have joined us since January 2020 – a Y2 and Y4 child; a Y1 and Preschool child</p> <p>Applications for Reception 2020 – school is showing 59 applications in total – 33 1st choices; 21 2nd choices; 5 3rd choices; this at present is only parents who have applied directly to Cheshire East, children resident in Staffordshire or Shropshire have to apply to their own authority and then are added onto our list at a later time. School will rank the applications according to the admission criteria for 2020 when asked to do so by Cheshire East. Cheshire East will then determine who gets the 30 places.</p>	What is the impact of marketing?	
11	PUPIL NUMBERS	<p>Basic Characteristics shared.</p> <p>Number on Main School Roll: 176 currently – 4 additional children to add into the above – Nursery boy; Y1 boy; Y2 girl; Y4 girl. 3 additional children are eligible for FSM</p> <p>Ratios for Preschool under 3's – 1:4, 3 and 4 yr olds – 1:8</p>		
12	TRANSITION TO KS3	All Y6 children have now made their high school applications; 15 th March is the date they find out where they will be going; school will then work with the high schools to ensure smooth transition.		
13	GOVERNOR UPDATE	<p>2 CDAT foundation Governors have resigned due to their own commitments recently. We thank Claire Greaves and Marian Simmons for their work, commitment, support and challenge as Governors and wish them both well.</p> <p>This means we now have 3 Foundation governor vacancies. I have emailed Rev. Helen; Kate has sent an email around Nantwich Churches together; I have contacted Sue Noakes and Neil Dixon. Hopefully, we will be able to recruit to fill the roles.</p>	<p>Are they all CDAT vacancies?</p> <p>New clerk – 4th clerk in 18months. Raised it with Neil and Diocese Can we co-opt people on to the governors?</p>	KC to ask ND
14	GOVERNOR MONITORING, TRAINING AND DEVELOPMENT	<p>For Governor roles please can you book your visits to school and return visit forms to school. Governor Training (Cheshire East and Diocese) has been offered to all governors via email in the autumn. Please contact Kate if you require training booking.</p> <p>Kate and Lisa will be attending the CDAT Governor Ofsted briefing on 6.2.20</p> <p>Governors are required to have Basic Safeguarding training – school are hosting a whole staff training on Friday 14th February 9.30am-12.30pm. Please let me know if you will be attending.</p>	SmartHub is an online Portal being rolled out to all staff and governors in CDAT. Free training courses covering H&S/GDPR etc will be offered to governors.	KC/KH to advise of logins
15	POLICIES			
16	ANY OTHER BUSINESS			
17	MEETINGS DATES	Dates have been sent around governors for this year		



Spring Term 2019 Committee Meeting Tuesday 28th January – HT Office 4.30pm
Church School and Community

Committee Member	Committee Role	Present / Apologies	Other Persons Present	
			Name	Role
Liz Taylor	Committee chair	Present		
Kate Hughes		Present		
Neil Arnott		Present		
Lisa Taylor		Present		
Rachel Brodin		Present		
Mandy Branders		Apologies		
Helen Hunter		Apologies		
Janet Clowes		-		
Kathryn Chesters	Head Teacher	present		

Committee Focus: Church School / Ethos / OOSC / Parent Forum / Community

PART ONE – NON-CONFIDENTIAL BUSINESS

	Item	Discussion	Discussion	Actions
1	APOLOGIES & ADDITIONAL AOB ITEMS			
2	CONFLICTS OF INTEREST	Governors are given the opportunity to declare any potential pecuniary interest or conflict of interest between an individual and the board of governors as a whole in connection with the business to be discussed during the meeting.		
3	PART ONE MINUTES AND MATTERS ARISING	<ul style="list-style-type: none"> SIAMS Summary document to be completed – still to complete 	<ul style="list-style-type: none"> SIAMS documentation has been taken down and schools are expected to signpost to the information 	
4	SIAMS CHURCH SCHOOL EVALUATION	KC has now attended 4 days (out of 7) of Christian Leadership training this year. This has included 3 days training in Wigan with all the Northwest Diocese and 2 visits to other schools.	KC is finding the Christian Leadership time commitment to the journal difficult.	

		<p>LT is attending the Diocese Understanding Christianity training Aut/Spr term to support the updated Diocese scheme of work. She has delivered a staff meeting on 22.1.20 about this and how it works with the diocese scheme of work.</p> <p>RE and church school Update for Governors - LT</p> <p>1. Core concepts and the 'Big story' of the bible Core concepts images to be displayed as a timeline in RE areas and labelled for each concept as well as which part of the bible they relate too. God, creation, fall and people of God as Old testament. Incarnation, gospel, salvation and kingdom of God as new testament. When teaching a unit of work relating to one of the eight concepts, children should be directed to see where the concept fits in the 'Big Story'.</p> <p>2. Major genres of the Bible. When exploring the biblical text for each unit (referred to as essential knowledge in planning) the genre of writing should be explained to the children in order for them to understand that the bible is essentially a big book containing 66 books all written in different styles and not a literal account of history that conflicts with science and our understanding of the world.</p> <p>3. Essential information on concept and biblical texts Background information and commentary on the biblical text from the viewpoint of the Church of England so that all teaching of these concepts are consistent Nationally. To be explained to children as 'This is what Christians believe'.</p> <p>4. Assessment in RE There are 6 units of work across the year and so all 6 units will need to be in your cohort's assessment file. Recent discussions with the Diocese are that they are looking to produce examples of standardised work. Nationally there is no standardisation. There is an expectation from them that evidence is clear to support how a child has achieved emerging, expected or exceeding in a unit of work. The Diocese has acknowledged in its guidance (now available on the website under RE scheme of work / assessment) that not all its suggested assessment ideas are suitable for the units. As discussed previously with staff, professionalism used to decide how we show what they know.</p>	<p>Content of the course has been useful and interesting. Impact to collective worship.</p> <p>Audit for Christian Leadership course – KH Lisa</p> <p>Understanding Christianity gives the core concepts under the 'big story' Bible is not a literal account, they know the genre of writing e.g. letters, poetry Assessment – no standardisation nationally for RE assessment; clusters are looking at this and it will be standardised.</p> <p>Next steps: LT to monitor a teaching unit for evidence</p> <p>Q: is this an on-going project? It is work in progress and will continue.</p>	
5	<p>SERVICES AND WORSHIP</p>	<p>Our Christmas Services were well attended. Preschool and Reception performed 'The Noisy Nativity' Y1 Y2 Y3 ' Shine your Light' and Y4 Y5 Y6 delivered a traditional carol service at church. A collection was taken at the end of the services for Chance Changing lives - £369; we have received a lovely letter thanking us.</p> <p>Messy Church – Reception families joined their child for a Christmas Messy church session – Thank you to Mrs Taylor for organising</p> <p>Our class worships have begun for this term. They are scheduled throughout the year and dates can be found on our website calendar. Governors are welcome to join us.</p> <p>Our weekly worship plans have continued with the same format this term: Monday – House / PHSE Worship – class teachers Tuesday – Roots and Shoots; Values based worship – LT Wednesday – taken from the Liturgy – KC Thursday – Rev. Helen Friday – class worship</p> <p>Easter Services – are scheduled for the last week of this term, Governors are welcome to join us: Y1 Y2 Y3 Thursday 2nd April 9.15am at school and Y4 Y5 Y6 service will at church on the same day.</p>		

6	ETHOS	School have 4 new Ethos Ambassadors who are working with Mrs Taylor. Wybunbury will host our fellow CDAT schools this term for a return visit of the Ethos Councils – date to be organised.	Thursday – worship evaluations; what have the children taken from worship; slips for music and candles; adding Bible quotes to reflection Is it just the ambassadors who feed into this? Class worship books reflect all children’s response to worship.	
7	PARENT FORUM	Parent forum met for the Autumn term on Tuesday 22 nd October – minutes were shared at the Autumn FGB meet. This term’s meeting is booked for Tuesday 10 th March 6pm at school. Staff have expressed concern over Parent private social media groups and the negative impact they can have. These are private groups,staff only hear what people pass on third hand.		
8	OOSC UPDATE	OOSC is thriving and there are many positive comments about the service it provides. Unfortunately October half term club had few bookings and had to be cancelled. The INSET day in January was busy. Bookings are now open for February half term and INSET day.		
9	PTA	We had our first PTA meeting on: Wednesday 27 th November and we have established a committee and agreed a constitution. Chair: Mrs Stonier Vice Chair: Mrs Levins Treasurer: Mrs Sykes / Mrs Wilmot Secretary: Mrs Mellor Committee Members: Mrs Bryan, Mrs Williams, Mrs Buckingham, Mrs Perry, Mrs Bielby All parents are automatically members of the PTA and there is an open invite to all for each meeting. At our second meeting on 15 th January 2020 has agreed a plan for some fundraising events across the year and aiming to stage the Summer Lights event again on the last Friday night of the summer term.		M
10	COMMUNITY	The choir sung at Brookfield House nursing home at the beginning of December – their performance was enjoyed by all; also at Shavington Academy’s community concert and at Carols Around the Tower Our new PTA committee have been making links with the Tower Trust and new Village hall committee. Hopefully, school can forge some stronger links with the village.		
	CHARITY	School have been busy raising money for various causes so far this year. Children in Need was celebrated in November A Rudolf Run for St. Luke’s was great fun and raised a staggering £1969! The Christmas collections for Chance Changing Lives – local Crewe homeless charity raised £360 Currently we are raising money for an Australian school, Clifton Creek Primary, which was devastated by the recent fires. A non-uniform and bake sale took place last Friday		
13	CDAT UPDATE	Staff continue to access the CDAT training package in Early Years, Geography, SEND and Science. Our TAs have been offered the TA training too. Shared CPD opportunities between CDAT schools has allowed NM and LP to be trained in Talk for Writing – this is having an impact on writing practice across school. CDAT shared INSET day on January 6 th included a Commissioning Service at Chester Cathedral and lunch in the refectory.		

		Wybunbury are organising at CDAT school TT Rockstars Battle – it will take place from 10-12 th February. Sue Riley has completed visits Aut1 Aut2 and is back in school at the end of the month to follow up on the reading dive.		
14	POLICIES			
15	ANY OTHER BUSINESS			
16	MEETINGS DATES	Dates for the meetings this year have been shared previously by email		



Teaching, Learning and Well Being

Committee Focus: Curriculum / Behaviour / SEN / Safeguarding

Committee Member	Committee Role	Present / Apologies	Other Persons Present	
			Name	Role
Lisa Taylor	Committee chair	Present		
Neil Arnott	Committee vice chair	Present		
Kate Hughes	Minutes	Present		
Janet Clowes		-		
Rachel Brodin		Present		
Helen Hunter		Apologies		
Mandy Branders		Apologies		
Liz Taylor		Present		
Kathryn Chesters	Head Teacher	Present		

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2	CONFLICTS OF INTEREST	Governors are given the opportunity to declare any potential pecuniary interest or conflict of interest between an individual and the board of governors as a whole in connection with the business to be discussed during the meeting.	No new conflicts declared	
3	PART ONE MINUTES AND MATTERS ARISING	<ul style="list-style-type: none"> Curriculum gobs to make visits to school to see the curriculum in action. Lisa Taylor has visited to look at the new Phonics scheme; Janet Clowes has been into talk about Pupil Premium with NM 	<ul style="list-style-type: none"> 	
4	CURRICULUM UPDATE	Reading – KS2 Changes; reading survey Writing – Implementation of Talk for Writing Maths – Power Maths update Study Work Autumn books to share Update on changes to delivery of foundation subjects Rationale for Curriculum Weekly class news shows curriculum coverage to all stakeholders	Govs agreed it was a superb approach.	
5	SCHOOL VISITS AND ENRICHMENT	During the Autumn Term visits and visitors were as follows (follow Hyperlinks to the news): Hi-Impact Computing: Press Play Computing Workshops Y6 Y5 Y4 Y3 Y2 Y1 EY Y6 at PGL PGL Photos Kayaking adventure More Photos Y6 WW2 Living History Day Year 5 Ancient Greek Day — Portals to the Past		

		<p>Hi-Impact Computing: Robotics and Coding Week PC Nick: Anti-Bullying Week: Keeping Safe PC Nick Keeping Safe week — Road Safety with PC Nick Reception and Y2 visit the library Y3 Portals of the Past Egyptian Visitor and Theme Day Y5 Y6 Bikeability Y1 Police Transport Visit Theatre Visit Y2-Y6 This term visits/visitors are planned: 30.1.20 Young Voices at Manchester Arena – Choir and Y4 Year 1 are visiting Chester Zoo Year 3 and Year 5 are planning to visit Tatton Hall for the Vikings and Victorians Year 6 are planning to visit Carding Mill Valley for River Study During the Spring Term there will be focused weeks for Interfaith and Science Hi-Impact will visit during Science week to work with all classes. Music Enrichment: Y1 are participating in a singing project called Betty Bear goes to the Zoo – this is with Love Music Trust; Y4 are learning to play a brass instrument through the Wider Opportunities scheme with Music for Life School are engaging in a project with HS2 called Growing Spaces. They will build a raised bed in our gardening area.</p>																																																		
	<p>EXTRA-CURRICULAR CLUBS</p>	<table border="1"> <thead> <tr> <th>Day</th> <th>Club</th> <th>Year Groups</th> <th>Staff</th> </tr> </thead> <tbody> <tr> <td>Monday</td> <td>Choir</td> <td>Y4 Y5 Y6</td> <td>Mrs Swan</td> </tr> <tr> <td>Monday</td> <td>KS2 Archery</td> <td>Y3 Y4 Y5 Y6</td> <td>Sportscape</td> </tr> <tr> <td>Monday</td> <td>Gardening Club</td> <td>Rec Y3 Y4 Y5 Y6</td> <td>Mrs Taylor</td> </tr> <tr> <td>Monday</td> <td>Booster Clubs</td> <td>Y1 Y2 Y3 Y6</td> <td>Miss Haynes Miss McCurrie Mr Dale Mrs Burns</td> </tr> <tr> <td>Tuesday</td> <td>KS2 Dance</td> <td>Y3 Y4 Y5 Y6</td> <td>Miss Welch</td> </tr> <tr> <td>Tuesday</td> <td>KS1 Archery</td> <td>Y1 Y2 Y3</td> <td>Sportscape</td> </tr> <tr> <td>Wednesday</td> <td>French Club</td> <td>Rec Y1 Y2 Y3</td> <td>Claudia</td> </tr> <tr> <td>Wednesday</td> <td>KS2 Dodgeball</td> <td>Y3 Y4 Y5 Y6</td> <td>Sportscape</td> </tr> <tr> <td>Thursday</td> <td>Mad Science</td> <td>Y3 Y4 Y5 Y6</td> <td>Miss Pennance and Mad Science</td> </tr> <tr> <td>Thursday</td> <td>KS1 Gymnastics</td> <td>Rec Y1 Y2</td> <td>Sportscape</td> </tr> <tr> <td>Friday</td> <td>KS2 Hockey</td> <td>Y3 Y4 Y5 Y6</td> <td>Sportscape</td> </tr> </tbody> </table>	Day	Club	Year Groups	Staff	Monday	Choir	Y4 Y5 Y6	Mrs Swan	Monday	KS2 Archery	Y3 Y4 Y5 Y6	Sportscape	Monday	Gardening Club	Rec Y3 Y4 Y5 Y6	Mrs Taylor	Monday	Booster Clubs	Y1 Y2 Y3 Y6	Miss Haynes Miss McCurrie Mr Dale Mrs Burns	Tuesday	KS2 Dance	Y3 Y4 Y5 Y6	Miss Welch	Tuesday	KS1 Archery	Y1 Y2 Y3	Sportscape	Wednesday	French Club	Rec Y1 Y2 Y3	Claudia	Wednesday	KS2 Dodgeball	Y3 Y4 Y5 Y6	Sportscape	Thursday	Mad Science	Y3 Y4 Y5 Y6	Miss Pennance and Mad Science	Thursday	KS1 Gymnastics	Rec Y1 Y2	Sportscape	Friday	KS2 Hockey	Y3 Y4 Y5 Y6	Sportscape	<p>Clubs run by Sportscape reflect our involvement with the Crewe and Nantwich Sports Partnership eg rugby, football.</p> <p>Forest School will take a break after Autumn half term until Spring 20.</p> <p>Clubs fill up quickly and we have several short waiting lists.</p>	
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<p>6</p>	<p>EY AND PRESCHOOL</p>	<p>Updated by LT: LT attended 3 training courses provided by CDAT in partnership with Early excellence. As previously mentioned in The Early Years subject summary for 2019, CDAT are hoping that it's schools are moving towards being centres of early excellence. The main points from these sessions are: Curriculum planning- The first and most important part of planning a school's early years' curriculum is the continuous provision. This simply means the that the areas of development in Development Matters are set out in defined areas of the classroom with resources that are available all year round so that the children can access them independently and work at an age appropriate stage of development in these areas.</p>																																																		

It is important to recognise that when Early Years setting are moderated **80%** of the evidence needed to support the judgements made about children's development should be from their independent learning in continuous provision and only 20% from directed teaching activities. Secondly in the **Enhanced provision**, where a theme, led by a good quality text to lead the learning and interests of the children. This is planned for holistically and addresses all the areas of development. Small additions should be added to the continuous provision to support the learning. And thirdly, **directed teaching time**, where phonics (with reading and writing) mathematics, music and PE etc. are taught.

Most recently we have been looking at what a writer looks like in the Early Years setting. We were directed to reflect on the continuous provision that was in place in our classrooms and to scrutinise how effective our provision was. This has led to some changes being made in both preschool and reception to facilitate our new discoveries.

In order for a child to become a writer they need to develop upper body strength in their shoulders and then fine motor skills for holding and effectively manipulating a pencil to write. They need to develop control and have a purpose. Continuous and enhanced provision should be made to accommodate this vital stage of physical development.

What does this look like for our little ones?

Dough areas where children can roll, squeeze and pinch dough.

Construction areas that have different types of blocks that can be pressed together, twisted or joined by screws or cogs.

Wet sand for mark making.

Large outdoor boards for writing with chalk, all movements should be on a large scale.

Climbing, brushing and any outdoor activity that develops strength in their upper body.

In classroom there should be defined writing opportunities in the home corner where children can write shopping list, party lists, letters, cards and labels. Children will write what they know from real life experiences and most importantly copy adults at this stage of their development.

Small tweaks have been made in the early years setting to address this.

Research has shown that children at this young age also need to have real life experiences to be able to write about them as they have limited memories of events. It is important to have objects that will have a memory associated with it to help them develop oral story telling that can eventually lead to writing.

Memory boxes with recent outfits or objects can stimulate memories for children and they learn to be a storyteller to an audience.

In addressing this we have introduced a pair of orange wellingtons that the children wear in the garden and take pictures of their adventure. These are immediately printed off and children can retell their adventure to an adult which is written down in their own words. These stories are read to children from 'The adventures of the big orange wellies' book and they are excited to develop their story ideas.

In National developments we took part in the baseline pilot scheme in September. Rather than looking at all areas of development, it focused on literacy and mathematics. The two areas for moderation in February 2020 are the same as well, for the third consecutive year.

School has been asked if they would like to adopt the new EYFS framework that has been piloted in school this academic year too. All school will work to the new framework in September 2021. We have agreed to adopt early to learn about it in preparation for 2021.

Interestingly they have reduced the scale and descriptors in the new framework, technology and space shape and measures are no longer areas of development. Literacy and mathematics are still huge areas to cover in the framework and our understanding as practitioners is that it is these two

		areas that predominantly are barriers to children achieving a good level of development at the end of the Foundation Stage, hence all the changes nationally in recent years.																				
7	SEND UPDATE	The SEND review meetings for the Autumn term have been held and parents are aware of new targets. School are accessing the EP, CEAT and Emotional Healthy School consultations AW has been attending the CDAT training and CE conferences																				
9	PUPIL PREMIUM	The pupil premium strategy has been updated for this year and is attached. We need to move towards a 3 year PP strategy. Our PP money will increase across the year due to the large increase in PP children. 3 are included in the budget and we now have 15 children. School have been actively promoting FSM; the incentive of help towards visits/visitors has shown our younger children parents a direct benefit of being PP. The PP rates are: Free School Meals (FSM) and Ever 6 (6 years after FSM ceases) = £1320 Looked After Children = £2300 Post Looked after children = £2300 Service children = £300 An additional 12 FSM meal children for us equates to £15840 extra in next year budget PP money currently is used to fund the TAs to work in small groups and 1:1; resources and training appropriate for PP children and subsidy towards visits/visitors.																				
10	ATTENDANCE AND EXCLUSION	Monitoring letters for Attendance are sent out half termly. The current attendance figures up to today: <table border="1" data-bbox="427 644 902 916"> <thead> <tr> <th></th> <th>% Attendance</th> </tr> </thead> <tbody> <tr> <td>Reception</td> <td>97%</td> </tr> <tr> <td>Year 1</td> <td>95%</td> </tr> <tr> <td>Year 2</td> <td>98%</td> </tr> <tr> <td>Year 3</td> <td>98%</td> </tr> <tr> <td>Year 4</td> <td>97%</td> </tr> <tr> <td>Year 5</td> <td>96%</td> </tr> <tr> <td>Year 6</td> <td>96%</td> </tr> <tr> <td>Total</td> <td>96%</td> </tr> </tbody> </table> <p>School have made 3 Fixed Penalty Notice requests for unauthorized attendance – school complete the paperwork and CE then assess the case and issue the notice. There are other children we are monitoring their unauthorized absences. Monitoring Attendance emails were sent to families of children with attendance below 90% (DfE Persistent absentee marker) School was particularly badly hit with absences of flu before the Christmas holidays; Y1 currently has a chicken pox outbreak with 7 children off on one day. These factors are unavoidable but do affect attendance targets.</p>		% Attendance	Reception	97%	Year 1	95%	Year 2	98%	Year 3	98%	Year 4	97%	Year 5	96%	Year 6	96%	Total	96%		
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11	BEHAVIOUR	Summary grid from CPOMS shared and impact of actions taken.																				
12	SAFEGUARDING	•																				
13	SPORTS PREMIUM	See PE report																				
14	CDAT UPDATE	Staff continue to access the CDAT training package in Early Years, Geography, SEND and Science. Our TAs have been offered the TA training too. Shared CPD opportunities between CDAT schools has allowed NM and LP to be trained in Talk for Writing – this is having an impact on writing practice across school. CDAT shared INSET day on January 6 th included a Commissioning Service at Chester Cathedral and lunch in the refectory.																				

		Wybunbury are organising at CDAT school TT Rockstars Battle – it will take place from 10-12 th February. Sue Riley has completed visits Aut1 Aut2 and is back in school at the end of the month to follow up on the reading dive.		
15	PARENT ENGAGEMENT	<p>SEN Meetings were held with our parents of SEN children in Jan20. This is booked through schoolinterviews.co.uk and allowed a longer appointment to discuss and review the SEN support plan. Appointments were offered during school time and after school.</p> <p>Parental engagement activities taken place:</p> <p>Class worship happened across the autumn term and have restarted this term.</p> <p>RWI Parent Workshops took place on 2.12.20 and Mrs Taylor has offered a follow up in Jan20.</p> <p>Drama Club Performance – this was sold out! The money raised has been used to buy the Talk for Writing resources</p> <p>Christmas Nativities and Worships were well attended</p> <p>Autumn Term Study Work Sharing took place at the end of last term; it was well attended and parents made lovely comments about the books</p> <p>Spring Term Parent Evening these will take place on Tuesday 11th and Wednesday 12th February</p> <p>Preschool Stay and Play Sessions and Key Worker Meetings were held during the autumn term</p>		
16	POLICIES			
17	ANY OTHER BUSINESS			
18	MEETINGS DATES	Dates have been sent around governors for this year		