



Meeting:	PARENT FORUM – Spring 2020			
Date:	Tuesday 10 th March 6pm Mrs Chesters Office			
Present:	Mrs Chesters (Head); Miss McCurrie (Senior Teacher); Rachel Brodin (Parent Governor); Helen Hunter (Parent Governor) Preschool – Leila Elliot Year 3 - Helen Chapman Year 4 - Nikki Pascall Year 5 – Emily Bateman			
Apologies	Reception – Danielle Stonier; Year 1 - Sarah Bridge; Year 6 – Jayne Davies-Wibberley			
Agenda:	<ol style="list-style-type: none"> 1) Minutes and specific actions from previous meeting 2) Items raised by class representatives 3) Items raised by Mrs Chesters and Miss McCurrie 4) AOB <p><i>All feedback should be given (personally or via e-mail/message) to the relevant year group rep. The names of the reps can be found on the school website and contact e-mail addresses have been sent out to each year group at the beginning of the year (Or you could just speak with them on the playground). If anyone cannot get hold of their rep, the feedback can be forwarded directly to parent governors.</i></p>			
Terms of Reference	<ul style="list-style-type: none"> ➢ The opportunity to join the Parent Forum is open to all parents/carers. ➢ In the case where more than one nomination per Year Group is received for the Parent representative, elections will be held. ➢ The Parent Forum will meet once or twice per term. ➢ Any parent/carer of a child can request that an item is added to the agenda by asking a parent representative to bring it to the attention of the chair of committee, or by emailing the school office (office@wybunburydelves.co.uk). It may not be possible to address every topic raised at each meeting and some topics may be carried forward. ➢ The forum is not in place to address concerns about an individual child, member of staff or governor. Parents who need to discuss these issues should approach their class teacher or the headteacher, as appropriate. ➢ The Parent Forum does not arrange social events/fundraising. ➢ Discussions held will be open and honest. However, the school reserves the right to keep some matters confidential. ➢ Issues raised at the Parent Forum may be brought to relevant groups' attention. This could include teachers, support staff or Governors. 			
Actions from Previous Meeting	Item	Agreed Action	Completed?	Discussion
	PTA	Will establish for 19-20; meeting to be called in September 2019. Summer Lights planning meeting took place in April 19	Yes	PTA committee is now set up – a huge thank you to the parents who are involved in this. Events are being planned.
	Phonics and Reading Meeting	School to book meetings for Rec and KS1 parents	Yes	Meetings took place Dec19 KS2 meeting booked in for March. This will be a drop in session for parents to view the new books.
	Clubs for Rec	As year progress Rec will have opportunity to book for clubs as they settle into school	Yes	Sportscape clubs and gardening have been offered Spr20
	Menu choices	Was it possible to book online?	Yes	Parents can now book online using ParentPay
School council	Is it a fair system?	Yes	Teachers to track children's school council roles each year group. Further roles to be created	
General themes for discussion				
	Items raised by class representatives		School Response	
	<i>'Thanks to all staff for their seemingly endless commitment to the school. Our children are very lucky and we appreciate all that they do.'</i>			
Preschool	<p><i>" Love the preschool and the way they make learning fun for the children. My child absolutely loves going and is gutted when the school breaks for holidays and can't wait to get back!"</i></p> <p><i>'Thanks to the staff for all their hard work.'</i></p> <p><i>'Please thank the team for their hard work and dedication'</i></p> <p>Suggestions/Comments</p> <ul style="list-style-type: none"> ○ At X key person meeting Tara shared the tools they are using to teach the children the alphabet and writing letters. I think that's great so we can reinforce and help at home! <i>The only downside to the way they do the meetings is that your child is listening, it makes it hard to have a good chat and share any problem areas. I'm not sure how they could change that though.</i> ○ Only praise for a wonderful team. I love how creative they are with learning. <i>X is really showing an interest in phonics and writing his name.</i> <i>Also think the dough disco is really clever..</i> ○ Tapestry is great and look forward to the updates. I understand it must be time consuming to update for all the children but would love to see more of it. ○ I really like how they incorporate learning into a theme each term as it really helps to bring the learning to life. 		<ul style="list-style-type: none"> ○ Tapestry – less is more as we are focusing on individual observation rather than this is what we've done information – this is on the website in the weekly news. ○ If there is something private you want to discuss make a separate appointment, please ask Tara and this can be arranged. 	



	<ul style="list-style-type: none"> o It has been really good to see a step up in hygiene with everything that's going on at the minute. 	
Reception	<p>Lots of positive feedback from me for reception class and the teaching team. X is really enjoying school. Mrs Taylor is very approachable, there's good communication with parents, wide ranging experiences and learning opportunities for the children. We have nothing but praise for Mrs Taylor and Miss Alex, all the children seem to be thriving in reception and thoroughly enjoying their time in the classroom. Thank you for allowing reception to take part in gardening club, it has gone down very well and they seem to be really enjoying it - especially the hot chocolate and biscuit at the end!</p>	
	<p>Suggestions/Comments</p> <ul style="list-style-type: none"> o The only suggestion would be to offer slightly longer parent evening slots as it felt quite rushed and a lot of information to cover in a short time. Even 15 minutes would be better. 	<ul style="list-style-type: none"> o If we offered 15mins to every parent we would struggle to get through everyone. We do always give the guidance that if you want a longer appointment you can make one with the teacher for another slot outside of parent evenings.
Year 1	<p>Just want to say a huge thanks to Miss Haynes, she's got X so excited about school and the topic. X is really happy. Love the organisation; plenty of advanced warning about the trip / school events. The reading scheme seems to be embedded and has helped X no end. She loves to read now. Miss Haynes is wonderful so thorough, imaginative and really understands the children and their individual needs. Xxx was not eating properly at lunch time Miss Haynes recognised this and made us aware which was really great. We just hope the school can keep her. Only good vibes from me. Xxx super excited and the school trip and always comes home happy and full of stories Can you feedback that I think the reading club on Mondays is a fab idea and really helping xxx. The children are so excited about their trip.</p>	
	<p>Suggestions/Comments</p> <ul style="list-style-type: none"> o When is Mrs Pounton due back from maternity leave? o When anything that is sent to us where we might have to sign a slip, like permission for a trip or a club, could it be done digitally rather than having to print something and bring it in? 	<ul style="list-style-type: none"> o A teacher's maternity leave can be up to 52 weeks. o Permissions for trips can be done on Parent Pay without the need to return the form; clubs booked through school interviews do not require a slip returned; invitational clubs went out by letter – these can be replied to by email to the office.
Year 2	<p>Very positive comments about new reading books Space lab was excellent Extra writing club with Miss McCurrie has been very positive Very positive about Miss McCurrie.</p>	
	<p>Suggestions/Comments</p> <ul style="list-style-type: none"> o Trip that was on the newsletter was cancelled – have smaller buses been looked into? o Small classes missing out on trips potentially 	<p>SpacePort was cancelled due to the organisation closing down; school looked at Liverpool World Museum as a joint visit with Reception but this was considered unfeasible for the length of travel and the museum were only able to offer a 15 mins workshop and tour of the galleries – not all fitted with the topic. Starlab was offered as the visit alternative. Miss McCurrie is planning a visit in summer term, expect the costs to be about £20 a child. We are working to combine visits for smaller classes to keep costs down e.g. Y3 /Y5 visit next week to Tatton Park means coach costs are shared.</p>
Year 3	<p>. 'very happy with Mr Dale, he understands XXX well and is thriving. X is loving all aspects of Mr Dales teaching so he is a happy boy.' 'Thanks to Mr Dale. He seems to have a really good understanding of my child. Feedback at recent parent evening was very informative and although discussing data was able to demonstrate he knew the personality of the kids too. 'Really appreciate Mr Dale's weekly updates... very detailed and informative' X has been really happy in year three, loves the topics, highly motivated to learn. A big thank you to Mr Dale. 'I would just like to report great feedback for Mr D. I think he has gone above and beyond the call of duty XX. They have been as happy as humanly possible going to school this year!' 'all positive feedback from us guys, Mr Dale has done wonders for X, and he thinks he's great! 'Reading: Read Aloud reading books have gone down well too!'</p>	
	<p>Suggestions/Comments</p> <ul style="list-style-type: none"> o PE: 'A little concerned that they've had PE in classrooms a lot recently... how much physical activity are they actually getting in a week?' 	<ul style="list-style-type: none"> o On 2 occasions Y3 completed their Orienteering session inside due to pouring rain and the children not having outdoor PE kit. o Children are active across the week through Daily Mile and other activities e.g. Yoga in Mindful Monday
Year 4	<p>Miss W has acted on problems immediately, thank you for that. ANOTHER great topic! Love that French is being taught. Trumpet Tuesdays are a huge hit with everyone. Miss Welch is having a very positive impact on my child's learning, and has taken the time to understand her way of learning (this was evident in the insight Miss Welch gave at Parents Evening) Study Work Books – the children are rightly very proud of them. Also think the study book sharing is a lovely idea to involve parents and carers. Young Voices was spectacular, sincere thanks to everyone who made it possible - it was such an amazing experience for the class. Can you pass on thanks for Young Voices attendance. It's a long day for kids and staff too. They took plenty of staff that all had to work late that day and kids Miss Welch seems to write copious notes to talk through at parents evening- lots of info to share.</p>	



	<p>Suggestions/Comments</p> <ul style="list-style-type: none"> o Class size – concerns expressed about the size of Y4 class. Suggestion that parents/grandparents could help by volunteering time to support the class o Miss Welch absence from class o Reading Diaries not always books being signed...there were weeks when they weren't looked at by teacher or TA then a back log and a huge amount of marbles. It needs to be seen weekly/fortnightly by staff if kids are asked to read and answer questions 	<ul style="list-style-type: none"> o Y4 is our largest class in school; it is officially marked as full but we do sometimes still get applications which have to be considered. It was commented at the forum member that other schools have larger classes than this. o Miss Welch is our school SENDCo and this role requires meetings and consultations to be attended regularly. The demands of case paperwork and additional parent meetings also require time out of class. This is not a regular time slot as the requirements do not follow a regular pattern. All staff at WD, as with all other schools, have additional roles and CPD which do take them out of the classroom. o Miss Welch regularly checks the reading diaries, sometimes chn don't have their books in and if another teacher is in for the reading session it may have not been marked in. If a child is still on the RWI Phonic programme they are read with every day but it is not recorded in the reading diaries due to the time constraints of the lesson.
Year 5	<p><i>My daughter is really enjoying y5 still and is really interested in the topics. Like the new reading books, XXX has never been a keen reader but having to have to read the new books has given her chance to read books she would never have chose herself under free read where she would only read books by one or 2 authors, so it's definitely helped broaden the range of books she now reads!"</i></p>	
Year 6	<p><i>' All good for year 6, Mrs Burns fantastic teacher xxx very happy. Mrs Burns is a wonderfully nurturing and supportive teacher – XXX absolutely loves being in her class and is thriving under her patient care. I would also say that she recognises where pupils need to be stretched and encourages children to be confident in their abilities. Thanks to Mrs Burns and the staff who support her in Year 6 - she is great at 'getting' our children and stretching them to improve without stressing them. The way that SATS testing is being explained and dealt with is positive and calm which is a better experience for the children (and parents). Thanks to Mrs Burns and Mrs Chesters for going over and above in dealing with the issues that arise from school and modern life - the discussions about e safety have been useful for us to talk about at home.</i></p>	
Lunches	<ul style="list-style-type: none"> o lack of access to water/drinks during the day. o Also the constant being moved off tables at lunchtime doesn't give them time to finish their lunch. 	<ul style="list-style-type: none"> o There are water fountains around school which children have access to throughout the day and all classes encourage children to have water bottles and they are allowed to access them when needed. o Lunch tables: this has been discussed with the middays at March's meeting. All the EY and KS1 classes and Y3 are monitored by their TA too. The children are not rushed by the middays or asked to move. Many children move themselves as the children around them finish.
Toilets	<ul style="list-style-type: none"> o Concern about state of toilets and children not going (girls and boys) 	<ul style="list-style-type: none"> o The toilets are cleaned daily at the end of the day, they are checked throughout the day by office staff or Mrs Chesters.
Lost Property Cloak Rooms	<ul style="list-style-type: none"> o The cloakroom seems to be a big issue. Always seeing broken lunch boxes that have been trodden on. Lost items including trainers which aren't cheap to replace o Lost property. There are often a lot of named items in the box in reception. Could some students perhaps check the box weekly and return the named lost property o taking in additional field trainers (on top of school shoes and PE trainers) caused chaos in losing footwear. Not sure what the solution is for that 	<ul style="list-style-type: none"> o Our cloakrooms are not huge and the children bring a lot with them! They are encouraged to look after their belongings and hang them up appropriately o Lost Property – there are monitors in school who try to hand back lost property but there is much un-named property which no one wants to claim. o Boxes now in each cloakroom for field trainers.
OOSC / Holiday Club	<p><i>'OOSC is well run and my children always look forward to their sessions with Clare and her team.'</i> <i>'We don't need to use the holiday club, but it always looks like great fun.'</i></p>	
After School Clubs	<p><i>After-school clubs are excellent and the choice always gets the children excited. Picking the children up from the playground feels a much better system.</i> <i>Thanks to the school for the variety of after school clubs to choose from and the booking system that seems to working well.</i> <i>After-school clubs are excellent and the choice always gets the children excited. Picking the children up from the playground feels a much better system.</i> <i>Huge thanks to all the staff again for the clubs; we're very lucky to have the variety on offer AND FOR FREE.</i> <i>Thanks to Miss Penance for sorting Mad Science - it sounds like lots of fun.</i></p>	
	<ul style="list-style-type: none"> o Forest School: Lots of sad children no Forest school o Club booking system: some parents report the current process of booking into clubs is stressful and unfair and how are working parents who may be away or still at work do this? o Suggestions have been given to the Forum about other ways to book clubs 	<ul style="list-style-type: none"> o School are sad that Clare has had to finish coming to Wybunbury for our Forest School Club. We wish her all the best and are looking at how we could replace this club with something similar. o The schoolinterviews booking system has been popular, as documented on previous Parent Forums Minutes and has positive comments in today's minutes. Whatever time the bookings go live is not going to be convenient for all parents – 7pm is a time when most are home from work. The system cannot be timed to auto-open, it is reliant on a member of staff making it live at the required time. It was introduced to reduce staff workload and the reliance on parents having to visit the office to put down their child's name. Some of the suggestions put forward to the Forum are unrealistic and will add to workload.



		<ul style="list-style-type: none"> o Waiting list – please email the office if you want to be added to the waiting list for a club. Parents at the forum commented that they have had children on waiting lists and they have been successful in gaining a place. o Club bookings will be limited to 2 per child next half term.
Sports Competitions	<p>Could at least one staff member be released early to be there for sports competitions? could the suggested pick up time, from school, allow more time to arrive at the venue</p>	<p>This was fed back to us in the Autumn term and Miss Welch has been released early to arrive at venues this term. There is a pick up from school time indicated on the letter, we will allow a little more time in future or parents to arrive at a venue</p>
Parking	<ul style="list-style-type: none"> o Parking in the space by the top gate to the carpark (the small original gate) causes visibility issues for entering/exiting the carpark in vehicles as well as blocking access for folk with push chairs. o Parents/grandparents with blue badges sometimes unable to park on yellow line at front of school as others who shouldn't be there have parked there. o Car park extension has been great however more people need to use it to stop parking outside the gates o 	<ul style="list-style-type: none"> o We will look at the markings for the 'old' car park as they are fading and see if the area by the gate can be hatched for no parking. o School cannot control where people park only encourage people to follow the yellow line rules and park safely. o We ask people to use the car park rather than the road.
School Improvements	<p><i>The improvements the school have invested in, railings, car park have made a positive impact. Huge thanks to the whole teaching staff for continuing to make Wybunbury Delves such a warm and friendly school</i></p>	
Homework	<p>Concern not enough homework - difficult to know children's abilities especially with maths and where they may need help, as rockstars only covers times tables Some parents have commented about the lack of maths homework as TT Rockstars only covers times tables. This makes it hard to know how your child is doing for Maths</p>	<ul style="list-style-type: none"> o This has been changed for this year in line with feedback last year. o Parents at the forum agreed that everyone has a difference of opinion as to whether homework is wanted or not. o Parents liked the different optional homework e.g. bingo boards
Communication	<p><i>Communication is great, we love the news at the end of the week, it's really helpful. The weekly updates on Facebook are always a good way to get the kids talking about school around the tea table.</i></p>	
	<p>Why can't Wybunbury there be a sick line. When you do call to report your child is off sick nobody answers the phone. Until at least 9:15.</p>	<ul style="list-style-type: none"> o School have installed an answer machine, so a message can be left about sickness, school will phone you back if further clarification is needed. Illness can also be emailed to the office. o There are staff in the office from 8.30am but they are dealing with people at the window as well as the phone.
Head Teacher Awards and Marbles	<p>On the note of headteachers award can I raise that there needs to be more consistency across the year groups. Some staff hand them out like confetti and others barely issue them. It makes it tricky to justify</p>	<ul style="list-style-type: none"> o We will discuss this as staff – I LOVE giving out HT Awards and sharing the child's work. We will revisit what we are giving awards, stickers and marbles out for and try and get consistent practice or agreed expectations for year groups. It is an item on tomorrow night's staff meeting agenda.
AOB from Mrs Chesters	<ul style="list-style-type: none"> o Raising Concerns and Issues o Social Media 	<ul style="list-style-type: none"> o School always encourage parents and carers to contact school if they have any worries or concerns. o Staff find it very frustrating and upsetting that the first they know about something being an issue is when it is made public by being brought to Parent Forum or is openly discussed in a parental social media group – some people do share comments/posts with school because they think we should know what is being said o We always encourage parents to speak to their child's class teacher in the first instance – often a very quick conversation can sort something out before the 'mole hill becomes a mountain'; Miss McCurrie and Mrs Burns lead the Lower (Y1-Y3) and Upper Teams(Y4-Y6) and they can be contacted if it is something or a wider need. Mrs Chesters regularly meets with parents and on one of the doors in the morning/evenings. Appointments can be booked through the school office for all staff. We work hard to work in partnership with yourselves and your child – please ask/share as you need us. Thank you to the many of you who do. o We all work hard at trying to get it right for all BUT we are only human, we do make mistakes and in a community of over 200 children and families, who all like things to be done differently, there are going to be things which don't quite agree with how they are done. o Social Media – whether this be public or private please 'Be Kind' and respect our staff and school.
	<ul style="list-style-type: none"> o Attendance and Illness 	<ul style="list-style-type: none"> o As a school we do have to monitor attendance and work with you when this drops. Our attendance target for each child is 97%. o Attendance below 90% needs to be improved – by the end of the school year this is the equivalent to 4 weeks off! You will be informed if your child drops below 90%, no matter what the reasons are. o Sometimes attendance drops because of long illness e.g. flu; chicken pox etc. – these illnesses do take time to recover from



		<p>properly and your child should not return to school whilst contagious or unwell.</p> <ul style="list-style-type: none"> ○ Sickness and diarrhoea does need 48 hours absence after the last bout – it is unfair on our community , staff and children, if this is allowed to be passed on due to returning early ○ We are seeing absences described as illness from a parent then a child, and often their friends, tell us differently –this can then be recorded as unauthorised absence. ○ School have traditionally celebrated 100% attendance with a badge – children like to collect them! We will do this again this year but we will also add a certificate for those who are nearly there! Next year we will make a change to how attendance is celebrated – look at shorter time frames for 100% attendance. Class rewards for best attendance etc.
	<ul style="list-style-type: none"> ○ Coronavirus 	<ul style="list-style-type: none"> ○ School are receiving daily updates from the DfE and Cheshire East. We have a Risk Assessment and have been busy updating our Business Continuity Plan in response to guidance. In school, we have been talking to the children about the importance of hand washing (twice through Happy Birthday!) and 'Catch it, bin it, kill it' advice for blowing our noses. Further information will be sent out to the community as we receive it from the relevant authorities. We ask everyone to follow good hygiene at homes and be aware of symptoms – seek advice, NHS number 111 if you or anyone in your family has symptoms.
	<ul style="list-style-type: none"> ○ PHSE Consultation and changes 	<ul style="list-style-type: none"> ○ You may or not be aware but PHSE (Personal, Health, Social Education) is a statutory subject from September 2020 and although this is something which we have always taught in school, there have been changes to the programmes of study which we need to consider and consult parents on before next school year. This includes Relationships and Sex Education (often referred to as SRE). In April we will be asking for some parents to work with us in looking what our current practice is and if any changes need to happen, what they will look like. Parents will retain the right to withdraw their child from Sex Education lessons but there is not the same right to withdraw your child from a lesson about relationships. I shared some resources we were considering with the Forum at the meeting.
	<ul style="list-style-type: none"> ○ Thank You from Mrs Chesters 	<ul style="list-style-type: none"> ○ I would like to THANK ALL the Wybunbury Delves staff. It is a very special place to be. As a team, they all work above and beyond to give your children the best they can, both academically and personally. Our children grow throughout their learning journey at WD and their SPARK for learning and life is truly lit. ○ Your children – they are amazing – each and everyone of them! They make us all smile, laugh and enjoy our days in school. Visitors comment on their impeccable behaviour across school, their commitment and eagerness to learn and share what they know, the pride they show in being a WD pupil. Thank you all! ○ The strength of parent partnership – thank you. This is a huge asset to us and allows us to work together for your child. ○ Parent Reps and PTA – thank you for your additional time in these roles, they are very important to school! ○ Our Governors – they support and challenge me and our staff to get the best for our children; it is a voluntary, unpaid job but hopefully rewarding to them and very important to school. ○ THANK YOU ALL <p>In response Mrs Chesters was thanked by the Forum too.</p>